

Purpose

1. As an un-incorporated, non profit organization, the purpose is to preserve the tradition of quilt making and encourage an appreciation of this heritage.
2. Furthermore, to promote an appreciation for quilting as a traditional craft, a contemporary art form; to provide educational opportunities related to developing quilting knowledge and expertise; and, networking amongst guilds of any art and community at large.
3. To contribute to the community by supporting local organizations with charitable donations of comfort quilts, pillow cases, fidget quilts, wheelchair quilts etc.

Membership

The membership shall consist of individual members and honorary life members.

1. Full Member - Any interested person becomes a member upon payment of the annual membership fee. Each full member shall be entitled to one vote on each question arising at any special or general meeting of the members. The maximum number of members shall be recommended by the Executive Committee for approval by the membership at the Annual General Meeting.
2. Honorary member - Any person, who in the opinion of the Executive Committee has rendered meritorious service to the association and they will enjoy all the privileges of a paid member.
3. Members may resign by resignation in writing which shall be effective upon acceptance thereof by the Executive Committee. No refund of membership fees is provided.

Fees

1. All members shall pay a membership fee as determined from time to time and passed at a meeting of the Executive Committee based on the financial health of the guild. This fee entitles members to membership in the guild for a year. The Guild year runs from July 1st to June 30th. Membership entitles members to attend the meetings, workshops and activities, access to newsletters and the membership list (additional fees may be required for some workshops).
2. Guests are welcome to attend meetings upon payment of the stipulated fee, as determined by the Executive Committee. Guests may attend the meetings, but will not be entitled to the membership privileges.

Executive Committee

1. The affairs of the guild shall be managed and administered by an Executive Committee consisting of seven officers that shall serve for a term of two years. This committee is comprised of a President, Vice President, Secretary, Treasurer, Membership Coordinator, Program Representative and the Past President. See Appendix 1 for definition of roles.
2. Executive Committee meetings may be formally called by the President, who is responsible for the preparation of the agenda.
3. Filling vacancies for the Executive Committee shall take place during the final member meeting of the year, typically in June or as required.
4. The Executive Committee may administer the affairs of the guild in all things.

Meetings

1. Membership meetings run from September to June, typically once a month. The annual General Meeting shall be held in the month of September of each year.
2. Notice of such meetings shall be emailed to members not less than 7 days before the meetings are to take place. These meetings may be in person or by electronic means.
3. Membership meetings may include committee reports, presenters, show and tell, fundraising opportunities and demonstrations
4. At the Annual General Meeting, in addition to any other business that may be transacted, the report of the Executive Committee and the financial statement will be presented. Financial records of the guild shall be available and open for the perusal by any guild member and will be examined annually by a member who is not an Executive Member. This shall be done prior to the Annual General Meeting.
5. Agenda items for the Annual General Meeting from members shall be included in the circulated agenda, if they are received by the President at least four (4) days before the agenda is due to be circulated.

Bylaws, Resolutions and Amendments

1. Additions, amendments or alterations to this by-law shall be made by a two-thirds majority in attendance at a general meeting.
2. Subject to the foregoing, The Executive Committee may with proper notice propose additions, amendments or alterations to by-laws at any meeting.

PASSED by Ancaster Quilters Guild on [date to be inserted]

PRESIDENT: Janice Haluszka

VICE PRESIDENT: none

SECRETARY: Nadia Mustillo

TREASURER: Kerry Alldritt